



HELP FILE

IMA MEMBER AREA

INDIAN MEDICAL ASSOCIATION



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1 How to register on IMA Member Area

Go to the IMA Member Area main page through the underlying URL
<http://ima.org.in/memberarea/2-oct-ima-login.php>

Below screen will be appeared.



The image shows the IMA Member Area Login page. At the top is the IMA logo, which consists of a caduceus (a staff with two snakes entwined around it and wings at the top) set against a blue background with the text "INDIAN MEDICAL ASSOCIATION". Below the logo is the heading "IMA MEMBER AREA - Login". A pinkish-red box contains the text: "In case you do not know login details or you do not have login details. [Click here to get login details online.](#)". Below this are two input fields: the first is labeled "Enter your user id provided by IMA" and the second is labeled "Enter Password". Below the password field is a link: "Forget your password or if you do not have password." and a green "Login" button with a right-pointing arrow.

In order to register on IMA Member Area, you need to click “**Click here to get login details online**” link (see above screen – underlined in red)

A new window will be opened (see below screen) in which you will find **4** options i.e.



IMA MEMBER AREA

Do you have IMA Member login details ?

If you have login details.

1

[Click here to Login IMA Member Area](#)

Do you have Registered Email /Mobile in IMA ?

Search via email / mobile and get SMS/email with login detail instantly.

2

[Click here to generate Password for IMA Member Area](#)

Do you know your IMA Membership Number ?

Verify your full registered name and access member area.

3

[Click here to verify and generate Password for IMA Member Area](#)

Need assistance ?

Contact us. IMA IT team will assist you.

4

[Contact IMA Office](#)

1.1 Already have Login Details

If you already have login details (username & password) then, click **“Click here to Login IMA Member Area”** (see below screen)

Do you have IMA Member login details ?

If you have login details.

[Click here to Login IMA Member Area](#)

A new window will be opened (see below screen).



IMA MEMBER AREA - Login

In case you do not know login details or you do not have login details. [Click here to get login details online.](#)

<input type="text"/>	Enter your user id provided by IMA
<input type="password"/>	Enter Password

[Forget your password or if you do not have password.](#)

Now enter Username and Password then click on **“Login”** button. The system will give out error message if the login is not successful. Simply re-enter with a valid Username and Password and type it correctly in the next try.

1.1.1 Authentication Error

If username or password is invalid, the following error will be shown. You can re-enter with a valid username and password (see below figure)



IMA MEMBER AREA - Login

Error !Username name invalid. We unable to find in our database.

1.2 Register via Email or Mobile

If you have registered Email ID or Mobile number in IMA, then you can click “**Click here to generate Password for IMA Member Area**” option.

Do you have Registered Email /Mobile in IMA ?

Search via email / mobile and get SMS/email with login detail instantly.

[Click here to generate Password for IMA Member Area](#)

Below window will be opened.



IMA MEMBER AREA

Do you already have password ? [Click here to login](#)

Search and send Password

If your email or mobile is present in IMA Database then instant auto generated SMS / Email will be sent.

Enter your registered mobile number or Email ID and then, click **“Search and Send Password”** (see above screen).

Note : If your email ID or mobile number is present in IMA Database then, you will receive instant SMS or Email with username and password on your registered mobile or email id.

1.3 Register via IMA Membership Number

If you know your IMA Membership Number, then you can click **“Click here to verify and generate Password for IMA Member Area”** option.

Do you know your IMA Membership Number ?

Verify your full registered name and access member area.

[Click here to verify and generate Password for IMA Member Area](#)

Below window will be opened.



IMA MEMBER AREA

Do you already have password ? [Click here to login](#)

[Access Member Area >](#)

Your membership number is assigned by IMA it looks like :
AP/13372/11/155/11173/2005-06/CL
You can refer IMA Member Certificate or any past IMA journal / newsletter to get this membership number.

If your membership is present in IMA Database then you will be asked to enter full name to verify then after successfully verification you will be able to access member area. ×

Enter your accurate IMA Membership number and then, click **“Access Member Area”**.

Note : If your membership number is present in IMA Database then, you will be asked to enter your full name, Father’s name and your DOB to verify your details. Once system has successfully verified your details then, you can access **Member Area**.

1.4 Need Assistance

If you are still unable to access Member Area then, you can choose the last option i.e. **“Contact IMA Office”**.

Need assistance ?

Contact us. IMA IT team will assist you.

Contact IMA Office

Below **“Query Form”** will be opened where you need to enter Your Full name, Valid Email ID, Mobile number and IMA Membership number (if you have) and then, write your query in **“Query”** box and click **Send** button in order to send the query.



IMA MEMBER Contact Form

Please fill below form and send us.

IMA IT team will review it and reply.

<input type="text"/>	Your Full Name
<input type="text"/>	Your Valid Email
<input type="text"/>	Your Mobile Number
<input type="text"/>	Your IMA Membership Number if you have


Enter your query here...

Send

2 Login

After successfully login, below window will be opened where you can update your profile.

Once you have updated all the details, click **“Update”** button in order to access **Member Area**.



**INDIAN
MEDICAL
ASSOCIATION**

Welcome M. SAKTHIVEL !

Update your contact details and Profile in IMA Database before access to Member Dashboard.

<input type="text" value="Date of Birth"/>	<input type="text" value="07-02-1990"/>
--	---

<input type="text" value="Post in Branch"/>	<input type="text" value="Post in Branch"/>		
<input type="text" value="From Yr"/>	<input type="text" value="0"/>	<input type="text" value="To Yr"/>	<input type="text" value="Post in Branch Upto"/>

<input type="text" value="Post in State"/>	<input type="text" value="Post in State"/>		
<input type="text" value="From Yr"/>	<input type="text" value="From"/>	<input type="text" value="To Yr"/>	<input type="text" value="Post in Branch Upto"/>

<input type="text" value="Post in IMA HQ"/>	<input type="text" value="Post in IMA HQ"/>		
<input type="text" value="From Yr"/>	<input type="text" value="From"/>	<input type="text" value="To Yr"/>	<input type="text" value="Post in IMA HQ Upto"/>

<input type="text" value="MEMBERSHIP OF IMA CGP (Y/N)"/>	<input type="text" value="Yes"/>
<input type="text" value="If Yes MEMBERSHIP"/>	<input type="text" value="Your MEMBERSHIP OF IMA CGP"/>

<input type="text" value="MEMBERSHIP OF IMA AMS"/>	<input type="text" value="Choose"/>
<input type="text" value="If Yes MEMBERSHIP"/>	<input type="text" value="Your MEMBERSHIP OF IMA AMS"/>

Name	M. SAKTHIVEL
Note : In case of multiple email and mobile separate each with , (comma sign) Please enter exact 10 digit for each mobile without code.	
Email	bkn1972@yahoo.co.in
Mobile	7503425875
Address Line 1	
23,D/2,TOOUEPURAM, 8TH STREET,	
Address Line 2	
TUTICORIN	
Address Line 3	
Address line 3	
City	City
District	District
Note : If city and district are same then please keep district Blank.	
State	TAMIL NADU
Pin	628003
Blood Group	Blood Group
Update >	

Note : If you have multiple email IDs or Mobile numbers then, separate them with comma (,) sign.

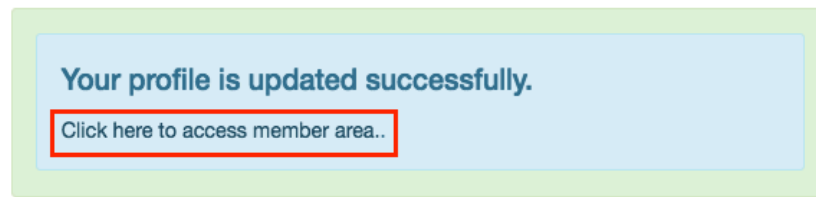
For example : Mobile numbers – 9999999999,8888888888,9878787878 and Email IDs – name@gmail.com,name@yahoo.com,name@outlook.com.

Note : If your city and district are same then, keep district field blank.

Once you have clicked **Update** button, below screen will be opened confirming **“Your profile is updated successfully”**.



Welcome M. SAKTHIVEL !



Now, click **“Click here to access member area”** (see above screen – highlighted in red)

3 Dashboard (Single Member)

After successfully clicking **“Click here to access member area”**, below dashboard screen will be opened.

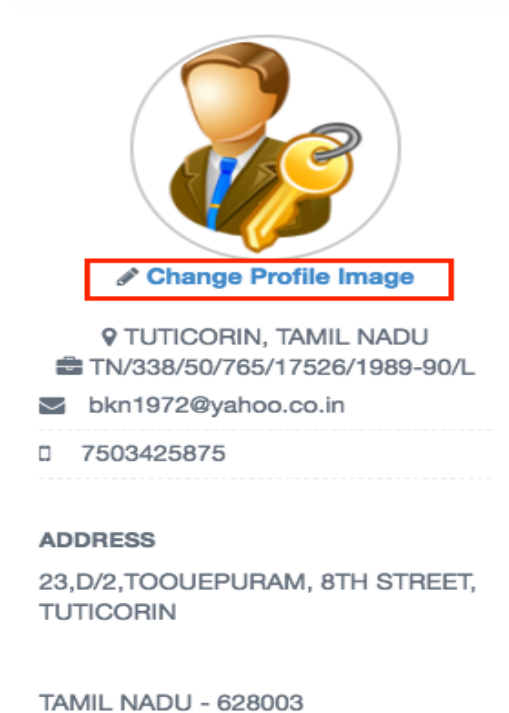
The screenshot shows the IMA member dashboard for M. SAKTHIVEL. The top navigation bar is blue with the IMA logo and a menu icon. Below the navigation bar, the user's profile is shown with a circular profile picture placeholder and the text "IMA M. SAKTHIVEL". A red-bordered button says "Welcome M. SAKTHIVEL !". The dashboard is divided into several sections: a left sidebar with navigation options (Dashboard, Edit Profile, Logout), a central profile section with contact information (location, phone, email, ID), and a right section with tabs for Messages, Latest News, and Latest Events. The right section contains two main panels: "Membership Information" showing "Single Membership" and "Life Membership" with the membership ID "TN/338/50/765/17526/1989-90/L", and "Member Details" showing the name "M. SAKTHIVEL" and membership ID "# 1". At the bottom of the right section, there are three buttons: "Print Certificate" (red), "Print PROFORMA" (green), and "Print New ID-Card" (orange). A note below these buttons says "Please send back PROFORMA to IMA after signature."

On top of the screen, you will find welcome message along with your name **e.g.** see above screen it's showing **"Welcome M. Sakthivel !"**.

Dashboard is divided into 4 parts **i.e.** Member Profile, IMA Latest news, events and messages, Membership Information and Member details.

3.1 Member Profile

On left side of the dashboard, you will find your photo following with city, state, membership number, email address, phone number, complete home address with state name and pin code.



The image shows a member profile card. At the top is a circular placeholder for a profile picture, containing a stylized person icon and a key. Below this is a red-bordered button with a pencil icon and the text "Change Profile Image". Underneath the button, the profile information is listed: location (TUTICORIN, TAMIL NADU), membership ID (TN/338/50/765/17526/1989-90/L), email (bkn1972@yahoo.co.in), and phone number (7503425875). A dashed line separates this from the address section, which includes the heading "ADDRESS", the full address (23,D/2,TOOUEPURAM, 8TH STREET, TUTICORIN), and the pin code (TAMIL NADU - 628003).

Note : If your photo is not there then you can upload it by clicking **"Change Profile Image"**.

Below window will be opened asking you to update your profile image.

INDIAN MEDICAL ASSOCIATION

Welcome M. SAKTHIVEL !

Update your profile image.

Choose Image Choose file No file chosen

Note : Choose only PNG / JPG image less than 400 KB.

Upload an Update >

Choose file from your desktop or laptop and click **“Upload an Update”** in order to upload the image.

As soon as you have uploaded the image, it will be automatically get reflected under Profile image.

Note : The size of the image should be less than 400 KB and the desired format should be PNG or JPG.

3.2 IMA Latest news, events and messages

In future, this section will provide you latest news, events or messages related to IMA.

Messages

Latest News

Latest Events

3.3 Membership Information

This section provides you membership information like whether you hold single or couple membership, life or annual membership. It also displays your membership number.

Membership Information

Single Membership

Life Membership

Membership : TN/338/50/765/17526/1989-90/L

3.4 Member details

From here, you can print your Certificate, Proforma and ID card.

Member Details

Name : **M. SAKTHIVEL**
Membership sl # **1**

[Print Certificate](#) [Print PROFORMA](#) [Print New ID-Card](#)

Please send back PROFORMA to IMA after signature.

3.4.1 Print Certificate

In order to print your certificate, click **“Print Certificate”**.

Below window will be opened, from where you can send the certificate to your registered email id as well as additional email id if you want.



Is Certificate ok ? Email Certificate to below details

Additional Email (optional):

Send to Registered Email (bkn1972@yahoo.co.in)

Note : Certificate will be sent to your email id in PDF format, from where you can download it and then print.

3.4.2 Print Proforma

In order to print Proforma, click **“Print Proforma”**.

Below window will be opened, from where you can print the Proforma.

New Plastic IMA Life Membership Identity Card

Photo	
	Signature of Member in the Box with Black ink

PROFORMA

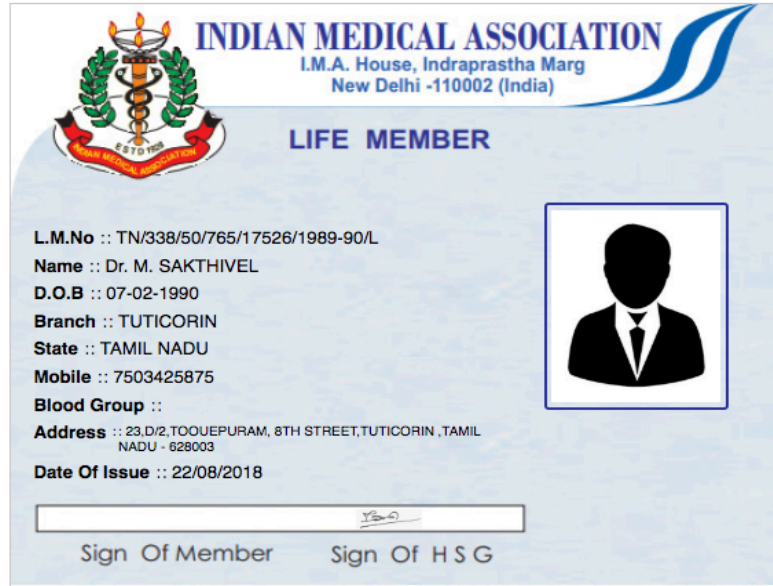
Name	Dr M. SAKTHIVEL
L. M. Number	TN/338/50/765/17526/1989-90/L
Address	23,D/2,TOOUEPURAM, 8TH STREET, TUTICORIN TAMIL NADU - 628003
Branch	TUTICORIN
State	TAMIL NADU
Date of Birth	07-02-1990
Mobile	7503425875
Email	BKN1972@YAHOO.CO.IN
Blood Group	

Note : This Proforma is to be signed and return back to IMA.

3.4.3 Print New ID Card

In order to print ID card, click **“Print New ID Card”**.

Below window will be opened, from where you can download your ID card and then print it.



[Download ID-Card](#)

4 Dashboard (Couple Member)

If you are a Couple member then, after login your dashboard will look like below screen.

IMA Member / Profile
Welcome RITA ARORA NATH !

NAVIGATION

- Dashboard
- Edit Profile
- Logout

Profile Information:

- Change Profile Image**
- WESTOWN, DELHI
- DLH/3820/7/835/49169/1995-96/CL
- rakhi_mudliar@yahoo.co.in
- 9871109555

ADDRESS

J-13, 1ST FLOOR, RAJOURI GARDEN,
NEW DELHI - 110027

Membership Information

- Couple Membership
- Life Membership
- Membership : DLH/3820/7/835/49169/1995-96/CL

Member Details

Name : RITA ARORA NATH
Membership sl # 2

[Print Certificate](#) [Print PROFORMA](#) [Print New ID-Card](#)

Please send back PROFORMA to IMA after signature.

Couple Member Details

Name : NARENDRA NATH
Membership sl # 1

[Print Certificate](#) [Print PROFORMA](#) [Print New ID-Card](#)

Please send back PROFORMA to IMA after signature.

[Open Couple Dashboard and Profile](#)

Note : It gives you both members (you and your spouse) details. You can print certificate, Proforma and ID card of both members respectively (see below screen).

On top you will see details of member with whom login details you have logged in. Beneath that, couple member details will be displayed (see below screen).

Member Details

Name : **RITA ARORA NATH**
Membership sl # 2

[Print Certificate](#) [Print PROFORMA](#) [Print New ID-Card](#)

Please send back PROFORMA to IMA after signature.

Couple Member Details

Name : **NARENDRA NATH**
Membership sl # 1

[Print Certificate](#) [Print PROFORMA](#) [Print New ID-Card](#)

Please send back PROFORMA to IMA after signature.

[Open Couple Dashboard and Profile](#)

If you want to update couple member profile, then click **“Open Couple Dashboard and Profile”** (see below screen – highlighted in red)

Couple Member Details

Name : **NARENDRA NATH**
Membership sl # 1

[Print Certificate](#) [Print PROFORMA](#) [Print New ID-Card](#)

Please send back PROFORMA to IMA after signature.

[Open Couple Dashboard and Profile](#)

Dashboard of couple member will be opened (see below screen)

IMA
NARENDRA NATH

Member / Profile
Welcome NARENDRA NATH !

NAVIGATION

- Dashboard
- Edit Profile
- Logout

Change Profile Image

WESTOWN, DELHI
DLH/3820/7/835/49169/1995-96/CL

ADDRESS
J-13, 1ST FLOOR, RAJOURI GARDEN,
NEW DELHI - 110027

Messages Latest News Latest Events

Membership Information

Couple Membership
Life Membership
Membership : DLH/3820/7/835/49169/1995-96/CL

Member Details

Name : NARENDRA NATH
Membership sl # 1

Print Certificate Print PROFORMA Print New ID-Card

Please send back PROFORMA to IMA after signature.

Couple Member Details

Name : RITA ARORA NATH
Membership sl # 2

Print Certificate Print PROFORMA Print New ID-Card

Please send back PROFORMA to IMA after signature.

Open Couple Dashboard and Profile

5 Edit Profile

From here, you can update your profile details.

NAVIGATION

- Dashboard
- Edit Profile**
- Logout

As soon as you click **“Edit Profile”**, below type of screen will be opened from where you can update your profile.



Welcome M. SAKTHIVEL !

Update your contact details and Profile in IMA Database before access to Member Dashboard.

📅 Date of Birth	07-02-1990
-----------------	------------

👤 Post in Branch	Post in Branch		
📅 From Yr	0	📅 To Yr	Post in Branch Upto

👤 Post in State	Post in State		
📅 From Yr	From	📅 To Yr	Post in Branch Upto

👤 Post in IMA HQ	Post in IMA HQ		
📅 From Yr	From	📅 To Yr	Post in IMA HQ Upto

👤 MEMBERSHIP OF IMA CGP (Y/N)	Yes
👤 If Yes MEMBERSHIP	Your MEMBERSHIP OF IMA CGP

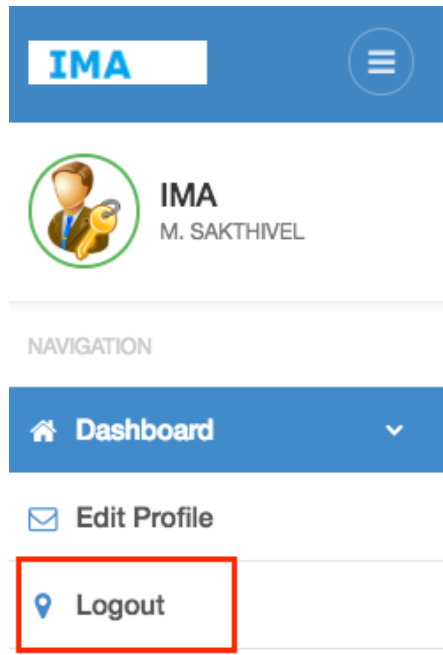
👤 MEMBERSHIP OF IMA AMS	Choose
👤 If Yes MEMBERSHIP	Your MEMBERSHIP OF IMA AMS

Name	M. SAKTHIVEL
Note : In case of multiple email and mobile separate each with , (comma sign) Please enter exact 10 digit for each mobile without code.	
Email	bkn1972@yahoo.co.in
Mobile	7503425875
Address Line 1	
23,D/2,TOOUEPURAM, 8TH STREET,	
Address Line 2	
TUTICORIN	
Address Line 3	
Address line 3	
City	City
District	District
Note : If city and district are same then please keep district Blank.	
State	TAMIL NADU
Pin	628003
Blood Group	Blood Group
Update >	

Click **“Update”** after adding the changes.

6 Logout

After finish using the Member Area, you can logout by clicking **“Logout”** button (see below screen)



The system will automatically return to the Login screen.

The system will also automatically log off if it is left idle for certain period. Idling means no interaction with the system.

END...